

**CALVARY UNITED METHODIST CHURCH CRAFT FAIR
CURRENT VENDOR APPLICATION
SATURDAY, OCTOBER 10, 2026
9am – 3pm**



Name: _____

Address: _____ City/State/Zip: _____

Phone: _____ Email: _____

Business Name: _____

Description of your original handcrafted item(s): _____

Price Range of items: _____

Website: _____ Facebook: _____

Etsy: _____ Other Social Media: _____

- Single INDOOR space (Size: Approx 100 sq ft) - \$70
- 2-INDOOR spaces (Approx 200 sq ft) - \$140
- Single INDOOR space (Size: 6' X 5') - \$50
- Single OUTDOOR space (Size: 10 x 10) - \$60
- 2-OUTDOOR spaces (Approx 10x20) - \$120
- Table rental (8'x30") - \$13 each Number needed _____ x \$13 = Total \$ _____
- Table rental (6'x30") - \$10 each Number needed _____ x \$10 = Total \$ _____

**Need Electricity YES NO
(Circle one)

TOTAL to be paid for 2026 booth = \$ _____ DO NOT SUBMIT PAYMENT NOW!

*****PLEASE NOTE: Payment is due AFTER you have been accepted to the Craft Fair around July 15th. You will receive an email with your booth assignment and payment instructions. BEWARE OF SCAMMERS!! We will NOT post on Facebook for payment!**

Reminder: This is a juried show. Calvary UMC reserves the right to refuse vendor participation at its discretion. You will only be considered for participation in this show if all required information is received. **Applications received without pictures will not be considered.**

Liability Release:

I understand that by utilizing volunteers provided by Calvary UMC to assist in moving my property/merchandise in and out of the building, I assume the risk of damage to my property. I further unconditionally agree not to hold Calvary UMC or the respective members, staff or volunteers personally, jointly or separately liable in any way for any damage that may occur to any of my property during the move in or move out process for the Calvary Craft Fair. I hereby grant full permission to Calvary UMC to use photographs, videotapes or motion pictures of the show for any purpose related to the show, future show or the benefit of Calvary UMC.

By signing below, I have read and accepted the vendor rules/guidelines to participate in the 2026 Calvary Craft Fair.

Signature _____

Date _____

For office use
of tables rented _____



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Vendor Rules & General Guidelines:

- Indoor Booth Sizes are 1. Approximately **100 sq ft in a variety of combinations depending on location.**
OR
2. **6' x 5'** (appropriate for a 6' table)
- Outdoor Booth Sizes will be approximately 10'x10' with additional space to account for tents.
- The deadline to submit applications is one week before the event or until all booth spaces are full.
- **Vendors are responsible for supplying their own chairs, table coverings, extension cords and tents** (for outdoor booths). 6' AND 8' tables may be rented through us for a fee. (Deadline is September 1st for table order) No tables may be rented after this date.
- Applications will be reviewed and vendors will be notified via email around July 15th if they have been accepted into the Craft Fair. We will do our best to accommodate indoor/outdoor requests. However, there are a limited number of booths in each area. Applications (and pictures*) can be mailed to the church or emailed to craftfair@calvaryunited.org Pictures must be submitted to the above email address within 3 days of electronic application submission.

Calvary United Methodist Church (Craft Fair)
575 W Northfield Drive
Brownsburg, IN 46112

***Pictures need to be submitted by ALL vendors. They will be used to advertise the craft fair. If you do not submit pictures, your business will not be part of the marketing and your application will be considered incomplete.**

- Payment: Instructions for payment will be given once you have been accepted to the Calvary Craft Fair in mid-late July 2026. NO REFUNDS will be made once payment in full has been submitted.
- Payment will be due within 2 weeks of acceptance or you will risk losing your booth unless other arrangements have been made. Do NOT make any payments to anyone other than by following the instructions in the Welcome letter with your booth assignment. **Beware of the scammers out there!**
- Because this is a juried show, we cannot allow vendors to share booth space or arbitrarily substitute another vendor in their booth space if they are no longer able to attend.
- NO SMOKING is allowed in the church, including restrooms or within 10 feet of the building outside.
- No signs or items may be attached to the church walls.
- Set-up will be Friday, October 9th (time TBD) and Saturday, October 10th from 6am – 8:30am.
- The booth size that you order will be marked on the floor with your company name on a piece of paper taped to the floor of your booth. You MUST stay within your assigned space so that everyone will fit and walkways are unobstructed.
- Other than approved vendors, exhibitors will be asked to remove any displayed items which are not hand crafted, including watches & commercial clothing.
- Other than approved vendors, exhibitors are not allowed to sell food or drink items at their booth.
- All items sold must be family-friendly and appropriate for the venue. Any items deemed inappropriate will be required to be removed and you will not be able to participate in future events.

This is a juried show but we also want to support local Direct Sales businesses that individuals represent so we are dedicating 10% of our available booths to Direct Sales vendors. However, only one vendor per category will be allowed. Once we have reached the 10% cap, no other Direct Sales vendors will be accepted.

Questions: Please contact us at craftfair@calvaryunited.org